

BUFFALO VALLEY RECREATION AUTHORITY

Board Minutes

Wednesday December 15, 2021

Call to Order – Executive session 7:31 A.M. Regular Session 8:04 A.M.

Attendance – Pete, Tim, Char, Patrick, George, Dana

- Absent: Pat Musselman, Mike Glazer

Public Participation - None

Approval of Minutes - Approval of September, October and November minutes: Motion by Patrick, Seconded by George, Unanimous approval

Operations Report –

- John and the Board received Becky Cunfer’s letter of resignation. John is in discussion with Becky about working on a part-time basis with the summer camp programming.
- Nature Studio – will be used for ice skating this winter. Pete and the maintenance team will make sure that it is ready for summer camps.
- Volunteers – John has pulled together some volunteers to do some painting and such in the gym. Thank you! Becky needs additional volunteers for the Cocoa and Crafts with Santa on Saturday December 18.
- Martial Arts – Greenspace changed the lock on the BVRA Studio and so it could not be used for class expansion as hoped and planned. John will pursue discussions with Greenspace about downsizing our office space but adding more program space (band room).
- Triathlon plans for 2022 – Run570 is interested in having us host another triathlon in 2022, even though they did not make money in 2021. For 2021, we did receive a check that covered us for the cost of the lifeguards.
- Cookies, Cocoa, Crafts – Becky is running this program on Saturday December 18th. She needs volunteers! Pete is Santa and John is Olaf!
- The Brazilian Soccer League has signed an agreement to run 2 camps again next summer – for the last week of June and the last week of July. The coaches will need host families.

Financial Report

- See financial statement email for detail and with attached
 - P&L statement
 - Balance Sheet
 - Deposits
 - Checks written.

Highlights:

- This is a month which is mid-cycle in the recreation program, bringing in less revenue. Expenses exceeded revenues as expected.
- With stronger gymnastics enrollment over the past couple of months, BVRA has not needed additional as from the two municipalities. We will manage to closely watch the cash flow as we move into 2022.

Old Business

- Char submitted the Degenstein Grant proposal for the December 1 deadline. As of now, we have not heard anything back from them.
- Char, Pete and John will plan to meet with Wes Fahringer the week of December 19th to further discuss the DCNR grant and determine if we should pursue for the April 2022 deadline. One option would be to postpone until 2023. Char was contacted by a woman who consults and writes grants. Char will meet with her to further discuss her level of interest and the cost.

New Business –

- Park Goals – several beds in the park are overgrown with weeds and hard to maintain. Jack suggested replacing some of the beds with picnic tables, benches or bricked areas. Jack will provide additional suggestions next month.
- Meeting schedule for 2022. We will continue with our schedule for the 4th Wednesday of the month (except for November and December, which will be the 3rd Tuesday). All meetings will be at 6:30 pm at the BVRA offices, unless otherwise noted below.
 - January 26
 - February 23
 - March 23
 - April 27
 - May 25
 - June 22 (Meeting at 7AM)
 - July 27 (Meeting at 7AM)
 - August 24 (Meeting at 7AM)
 - September 28
 - October 26
 - November 16
 - December 14

Executive Session - none

Adjournment – motion by Pete, seconded by Tim. Adjourned at 7:13 PM